

Financial/Project Support Request Form

1. Brief Description of Program/Financial Request:

2. Rationale for PTO Consideration:

3. Percent of Population Benefited (e.g. single grade, number of students, all of TBD/CDW, etc.):

4. Business Plan:

The Business Plan should include, but not be limited to: activity leadership, volunteers needed, space requirements, level of parent and/or teacher involvement needed, any safety concerns, detailed plan of attack, itemization of where funds to be spent...

Please attach on a separate sheet of paper.

5. Is there precedence in Old Tappan history or in other communities?

6. Cost:

-Any ability to offset cost with fundraising or paid entry ?

-Special considerations for fees

-Proven cost competitiveness

7. Turn Around Time Needed to Begin Project:

8. Time for Project Completion:

